

RESOLUTION 02-2016

A RESOLUTION ESTABLISHING PUBLIC PARTICIPATION PROCEDURES
FOR THE TOWN OF MECAN 2016 COMPREHENSIVE PLAN UPDATE AND
SUBSEQUENT AMENDMENTS

WHEREAS, the Town of Mecan Board on November 20, 2008 adopted the Town of Mecan Comprehensive Plan, under the authority of and procedures established by §66.1001(4) Wis. Stats.; and

WHEREAS, pursuant to §66.1001(2)(i), Wis. Stats.; and in light of evolving conditions, data, ordinances, plans, and policies; the Town Board desires to complete a 10-year update to the Town Comprehensive Plan; and

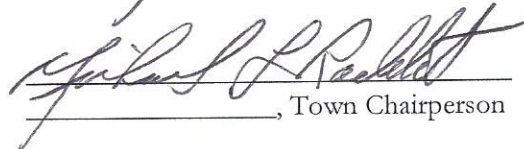
WHEREAS, §66.1001(4)(a), Wis. Stats., requires that the Town Board adopt written procedures designed to foster public participation at every stage of the comprehensive plan preparation, amendment, or update process, and that such written procedures provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Town Board believes that meaningful public involvement in processes designed to update the Town Comprehensive Plan and consider subsequent amendments is important to ensure that the resulting Plan update and amendments reflect the wishes and expectations of the public; and

WHEREAS, the attached policy entitled "Public Participation Strategy and Procedures, Town of Mecan Comprehensive Plan Update and Subsequent Amendments" includes procedures to foster public participation, ensure distribution of draft plan materials, provide opportunities for written and verbal comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby adopts the attached policy entitled "Public Participation Strategy and Procedures, Town of Mecan Comprehensive Plan Update and Subsequent Amendments" as its public participation procedures for its 2016 Comprehensive Plan update and any subsequent amendments to that Comprehensive Plan update, meeting the requirements of §66.1001(4)(a), Wis. Stats.

Adopted by the Town Board this 17 day of August, 2016


_____, Town Chairperson

Attest: Caroline Gemoll
8-17-2016, Town Clerk

PUBLIC PARTICIPATION STRATEGY AND PROCEDURES TOWN OF MECAN COMPREHENSIVE PLAN UPDATE AND SUBSEQUENT AMENDMENTS

Introduction

Section 66.1001(4)(a) of the Wisconsin Statutes requires the Town Board to adopt, by resolution, procedures to foster public participation at every stage in the creation of, or subsequent update or amendment to, the Town of Mecan Comprehensive Plan. The procedures must provide for distribution of the Comprehensive Plan or proposed amendment, an opportunity for the public to submit written comments, and provisions for local response to such comments. This document is intended to fulfill this statutory requirement. This document outlines the procedures that will be followed to consider and adopt the 2016 update and any subsequent amendments to the Town Comprehensive Plan.

Public Participation Techniques

The Town will, at a minimum, use the following techniques to obtain public input during its 2016 Comprehensive Plan update process and each subsequent Plan amendment process:

- Ensure that all Plan Commission and Town Board meetings to consider, discuss, and adopt the Comprehensive Plan update/amendments are open to the public, and are noticed as required by State Statutes and open meeting regulations.
- Provide an opportunity at all public meetings for public comment, even where a formal public hearing is not noticed and held at that particular meeting.
- Hold at least one formal public hearing on the proposed Comprehensive Plan update or amendments prior to adoption. All members of the public will have an opportunity to present testimony and offer comments at the public hearing. The Town Board public hearing(s) will be noticed and held per the requirements of Wis. Stats. §66.1001.

Opportunities for Comments on the Draft Comprehensive Plan Update/Amendments

The Town will have copies of draft Plan update materials available at the Town Hall during normal business hours. The Town will also provide copies of Plan update/amendments to adjacent and overlapping governments and non-metallic mineral interests as required by State Statute, and to members of the participating public as requested. The Town may charge for copies at the standard rate approved by the Town Board for copies.

Public comments will be solicited and responded to at every stage of the Plan update processes. Written comments on the Comprehensive Plan may also be delivered, mailed, or e-mailed to the Town Clerk at:

Caroline Gemoll, N3544 W. Tomahawk Tr, Montello, WI 53949.
cgemoll@townofmecan.org

The Town will respond to written comments via mail, e-mail, telephone, meeting, and/or through consideration of appropriate changes to the Comprehensive Plan.