

Town of Mekan Regular Monthly Meeting February 14th, 2024, 1561 Evergreen Montello WI 53949 at 6:00 p.m.

Present: Michael Raddatz, Caroline Gemoll, Valorie Schable, and Tom Breiling. Nicole Carneal-Frazer

Meeting minutes from the January 10th, 2023, were read by Caroline Gemoll. Motion to approve minutes by Tom Breiling with correction of ordinance number 2401-1, 2nd by Nicole Carneal-Frazer. Passed.

Treasurers Report read by Valorie Schable, motion to put the treasurer's report on file by Tom Breiling, 2nd by Mike Raddatz. Balances Checking as of January 2024, \$911,043.57, deposits \$963,114.31, expenses, \$680,132.74.

Jeff Markham from Midwest Assessment Services LLC is our new assessor. Kevin Warzynski stated that he will not be doing any assessments in the town of Mekan, that has mobile home parking fees. Valorie went over information on what the mobile home park owners will need to process. Valorie asked about lottery credits. Caroline stated that she has been talking with the state on lottery credits. The L220 form is for the individuals to complete to apply for lottery credits. The deadline has passed for the 2024 tax year. Caroline must report the lottery credit information we have to the State, for all those Mobil homes that are getting the lottery credit for 2024, that the town will receive this year. Caroline will check with the state but is not sure if they will accept the individual L-220 report for 2024. She believes there is a way to get the credit but is not sure how the State procedures work. We are starting the collection later this year for mobile home park fees. There is a lack of two months that will need to be collected from the mobile home park owners.

Jeff Markham gave us numbers for the mobile home park fees, which we will send to the Department of Revenue. Jeff has gone through all the lists from Kevin Warzynski that were given to him. We will be doing a full reevaluation in 2026. Mike asked about the board of review, we were scheduled in April and May. Jeff stated that we will do May 23rd, Thursday 4-6 p.m. for Open Book and board of review May 30th, Thursday 4-6 p.m. Mike asked about the contract for the re-valuation \$56,400 for 2026, He stated per parcel, stated average is 12-20 per parcel and believes he is within those boundaries. Motion from Tom Breiling to hire Jeff Markham, of Midwest Assessment LLC, as Town of Mekan Assessor, 2nd by Mike Raddatz. Passed.

Mike said the Towns Association meeting will have the Board of Review training and we should have at least two board members certified if one cannot be there. They have February 24th at the Wilderness in Wisconsin Dells. Mike and Nicole will attend. Nicole will register online after the meeting tonight.

Need to set the Annual meeting date, Caroline stated that Annual meeting is required on the 3rd Tuesday of the month or within 3 days of the 3rd Tuesday. Will have the meeting at 6:00 p.m. on April 17th, 2024, with our regular town meeting to follow. Caroline will place the ad for meetings in the paper as it must be 30 days prior.

Previous Assessor salary in our budget was 10,000. The new assessment for this year is 15,000, due to additional work that needs to be done. We will need to budget additional funds for the total reevaluation in 2026. We already budgeted 16,000 towards the Reevaluation and will need to move some of these funds for this year's assessor fee. Will need to put 22,000 per year in the assessor's fund for budget years of 2025, 2026.

Zoning – no permits

Correspondence – Mike received bartender license request. Conservation contacted Mike about the boat launches. Mike received a timber permit. WTA (Wisconsin Towns Association) Convention is in October – Mike made reservations for rooms Sunday and Monday night. The convention runs from October 6th to the 8th. Mike said he received a bill from McAfee for computer software wear. Mike needed computer assistance. Caroline received a letter from Adams Electric for tree work needed for the town if lines are in danger. Valorie received a letter stating that they were getting a lawyer on property taxes stating that they are being charged for lake front property that is no longer lake front property due to all the weeds and low lake levels.

Vouchers- Checks 5429- 5447. Motion to approve vouchers 5429-5447 by Tom Breiling, 2nd by Nicole Carneal-Frazer.

Next Meeting March 13th Wednesday at 6:00 p.m.